

Kudos

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A User's
Guide

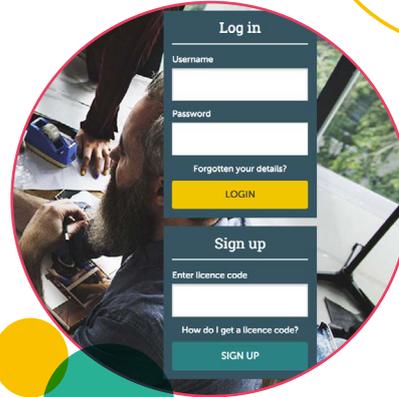
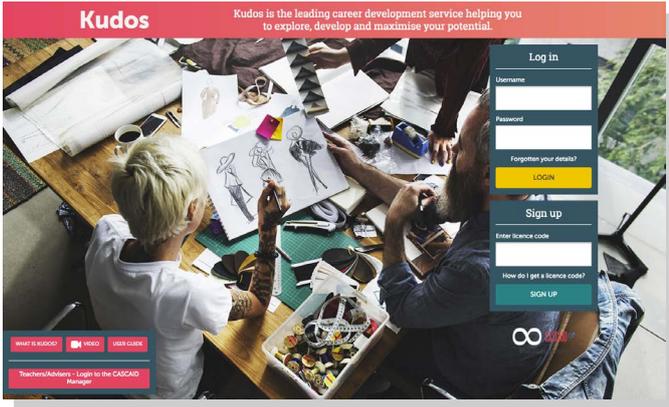
Kudos is designed to help you explore your possible career directions and learn about your future options. This guide will help you find your way around Kudos.

Logging in

Go to www.cascaid.co.uk/kudos

If you have a username and password, enter it in the 'Log in' section.

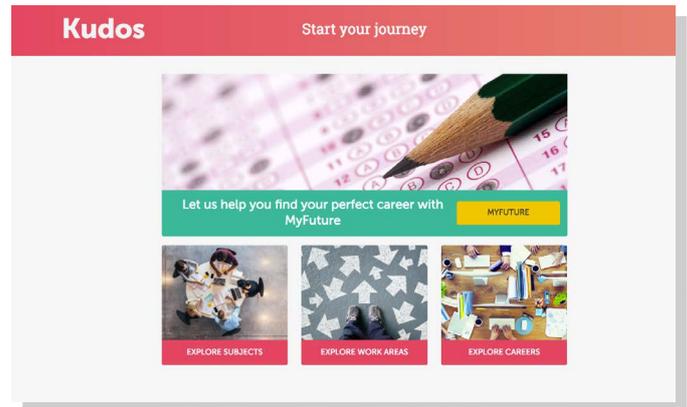
If your teacher/adviser has given you a licence code, enter it in the 'Sign up' section. This will allow you to create your own username and password.



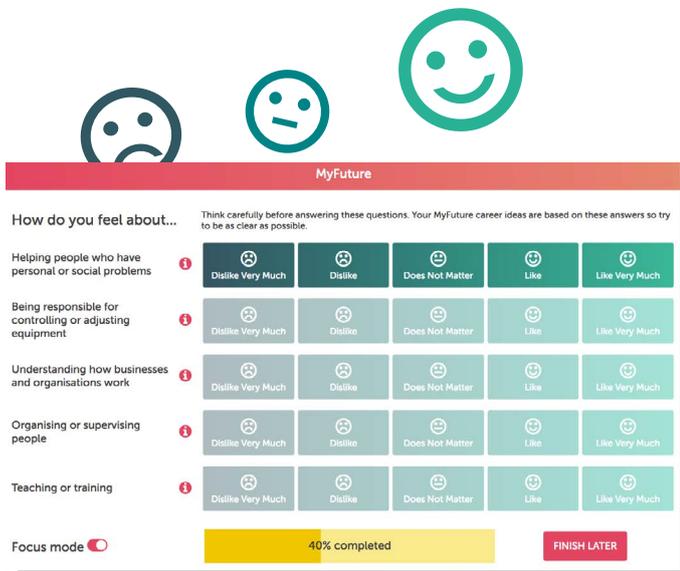
Starting Points

There are four main routes through Kudos which are divided into four starting points. These are:

1. Take the test to find your perfect career
2. Explore subjects
3. Explore work areas
4. Explore careers

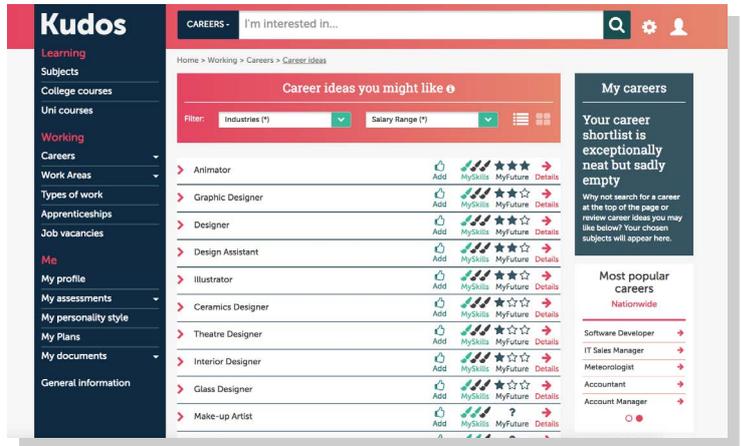
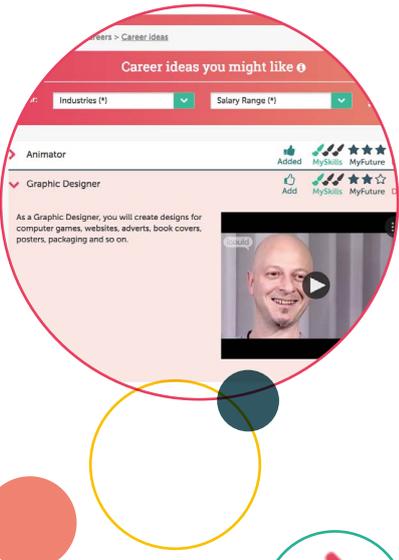


1 Take the test to find your perfect career



Answer the Likes and Dislikes questions to help Kudos give you a personalised list of career ideas you might like. This assessment is referred to in Kudos as MyFuture.

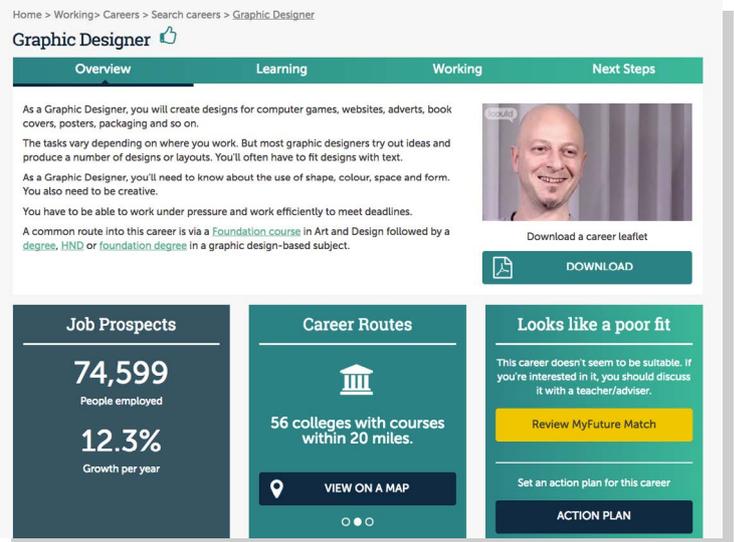
Kudos creates a personalised list of careers that you might like based on the information you have given so far.



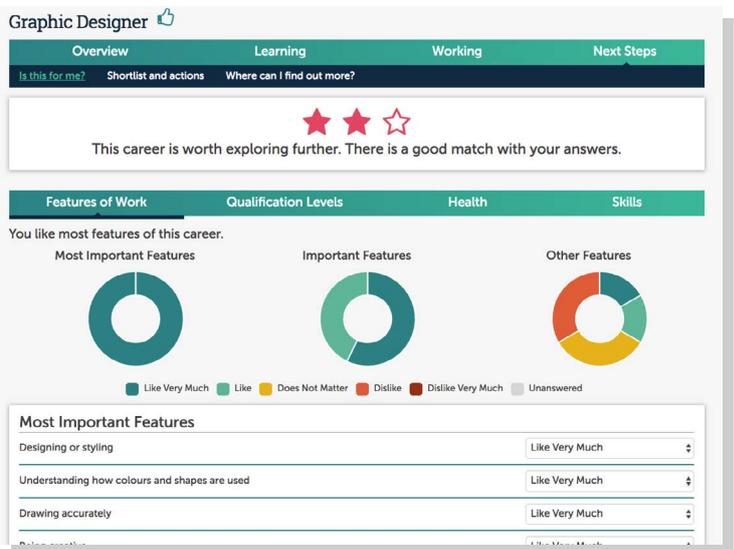
Click on the career title to view a summary including a video (most careers have a video). You then have the option of selecting **'Details'** to discover more about the career including:



- An introduction to the career
- Job prospects – is it a good career to be considering?
- Pay & Opportunities – what salary can you expect to earn?
- How do I become – what is the best way or ways to get into this career?
- What will I do? – what will be your day-to-day tasks?
- What subjects will you need to study?
- Job prospects



You can see exactly why a career has been suggested and also review and maybe change the answers you have given Kudos.

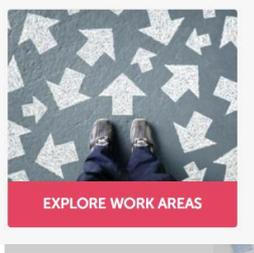


Top Tip:

Use the thumbs up to add a career to **'My Careers'**



2 Explore Work Areas



Discover careers from work areas ⓘ

This section allows you to explore the careers available in a particular area of work. For example, you can explore the different career options available if you were interested in design. You can click on the work area you like or the careers circle to view the different careers.

3 Explore Subjects



Explore subjects and related careers

Subject category (All)

Use this starting point to search for careers according to the subjects you like. For example, you can explore the careers available if you studied applied sciences.

The add icon will allow you to save the subject to **'My Subjects'**.

4 Explore Careers



Working > Careers > Search careers

I'm interested in...

Search Careers

Filter: Industries (*) Salary Range (*)

> Account Manager	Add	?	My Skills	My Future	Details
> Accountant	Add	?	My Skills	My Future	Details
> Accounting Technician	Add	?	My Skills	My Future	Details
> Accounts Assistant	Add	?	My Skills	My Future	Details
> Acoustician	Add	?	My Skills	My Future	Details
> Activity Co-ordinator	Add	?	My Skills	My Future	Details

My careers

Your career shortlist is exceptionally neat but sadly empty

Why not search for a career at the top of the page or review career ideas you may like below? Your chosen subjects will appear here.

Most popular careers

Within your school

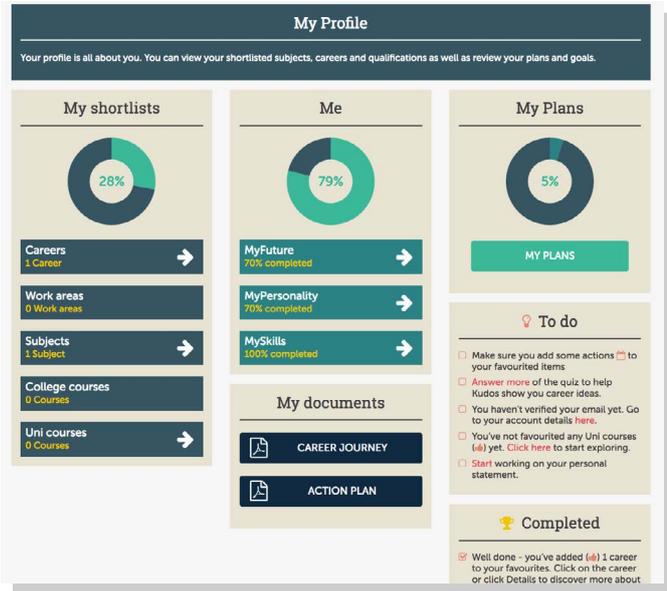
- Animator
- Design Assistant
- Graphic Designer

Find a career that you want to know more about by searching here. You can search for the career you have in mind and see whether the career is suitable for you, or if not, then why not. You can also click on **'Details'** to find out more about the career.



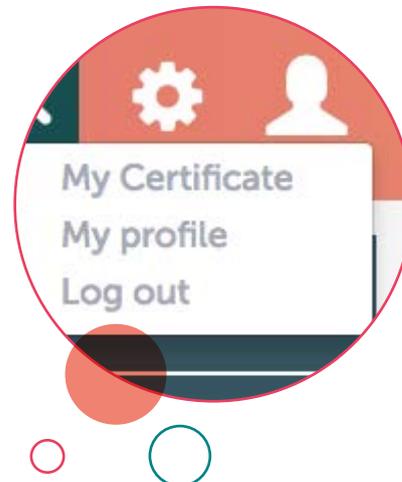
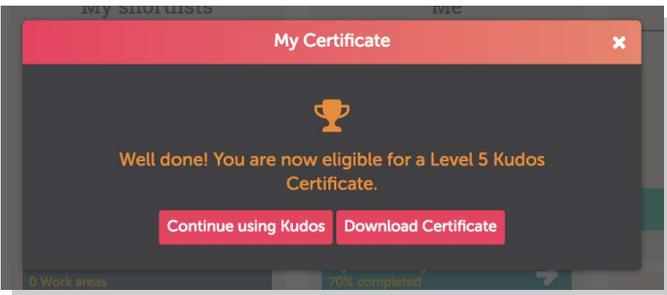
My Profile

Kudos features a central area called **'My profile'** where you can review your activities.



My Certificate

You can download your certificate from the **'My certificate'** button. The more you explore and use Kudos the higher the level you will achieve.



Cog Menu

Starting points: this button will take you back to the four starting questions from which you began your journey.

My Account: you will be able to view your account details from here as well as change any information, such as your password.



CV Builder

CV Builder: Kudos contains a structured CV builder to allow you to easily construct your CV. This can be located under 'Me' in 'My documents' on the left menu.

